TURNING DOCUMENTATION INTO IMPROVEMENT

HEALTH WORKS
KANSAS HOSPITAL ASSOCIATION

Kansas
Department of Health and Environment

Locations and Dates:

Nov. 12, 2026
Oakley, KS
Buffalo Bill Cultural Center

***Additional dates and locations coming in 2027**

OVERVIEW

This regional workshop will explore the critical role of accurate health care documentation in supporting safe, effective and legally sound patient care. Participants will examine the relationship between the patient care process, clinical thinking, documentation, quality assurance and legal accountability. The session will emphasize the importance of clear, concise and timely documentation to promote communication among health care team members and improve patient outcomes. In addition, attendees will review the legal ramifications associated with poor documentation and medical errors, gaining a better understanding of how thorough and accurate records protect both patients and health care professionals.

Building on this foundation, the training will introduce core quality improvement principles and walk participants through how to identify a problem, understand its drivers and choose an improvement focus that can be turned into a practical action plan. This approach helps nurses and other care team members see how their documentation connects directly to improvement work, empowering them to write clear action plans and PDSA cycles that reflect real issues in their daily practice. Through group discussion and hands on practice, attendees will learn how to dissect their facility's quality information, evaluate whether actions are making a difference and apply best practices to spark improvement. Participants will leave with a Plan Do Study Act and actionable strategies for using documentation and quality data to drive measurable change.

AGENDA

9:30 a.m.	Welcome and Introductions
9:45 a.m.	Nursing Documentation Essentials
12:00 p.m.	Lunch
12:30 p.m.	Nursing Documentation Essentials (continued)
1:15 p.m.	Group Work - Development of an Action Plan
2:30 p.m.	Report Out
3:00 p.m.	Adjourn

INFORMATION

Presenter – Susan Runyan

Susan Runyan is a rural health care quality educator and consultant with more than three decades of frontline and leadership experience. After 14 years directing risk, quality, and compliance in a rural PPS hospital, she founded Runyan Health Care Quality Consulting to support Critical Access Hospitals and rural clinics nationwide. Her teaching is grounded in her frontline background as a paramedic, with hands on experience in the field, NICU and emergency departments. She currently serves as a consultant for Healthworks.

Runyan serves on the national CMS consensus based committee for quality measurement and participates in Battelle's PQM PRMR Recommendation Committee. She is also a member of the Health Administration Advisory Board at Wichita State University. She holds a Master of Health Care Leadership from Friends University, a Bachelor of Science in Health Care Administration from Southwestern College, and a Six Sigma Green Belt in health care from Villanova University.

Presenter – Terry Siek, MSN, RN, NEA-BC

Terry Siek is the director of clinical services for the Kansas Hospital Association. He transitioned into this role after more than 20 years as a Chief Nursing Officer and Vice President of Patient Care Services. Throughout his career, Terry has played a pivotal role in advancing nursing practice, building leadership capacity, and guiding organizations through major clinical and cultural transformations. He is known for his approachable leadership style, steady decision-making, and ability to create environments where nurses feel supported and empowered. Terry's influence extends beyond individual institutions, contributing to nursing workforce development and community health initiatives across Kansas.

Acknowledgement

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Additional workshop dates and locations coming in 2027!

REGISTRATION:

Turning Documentation Into Improvement

November 12, 2026
Buffalo Bill Cultural Center, 3083 US-83, Oakley, KS

Registration Fee: $40. Lunch, refreshments and program materials are included.

Refund Policy: A full refund will be given for cancellations received in writing by email, fax or mail to Healthworks no later than one week prior to each event. Registrations may be transferred to another individual at no additional charge.

Two Easy Ways to Register: Online at https://registration.kha-net.org or mail registration form and payment to 215 SE 8th Ave, Topeka, KS 66603

Special Services: Healthworks wishes to ensure that no individual with a disability is excluded or denied services due to the absence of auxiliary aids or services. If you need any of the aids or services identified in the Americans with Disabilities Act, contact Susan Holmes at (785) 233-7436 or sholmes@kha-net.org.

Name: _____

Title: _____

Organization: _____

Address: _____

City, State, Zip: _____

Telephone No.: _____

Email: _____

Questions? Contact Healthworks at (785) 233-7436 or email sholmes@kha-net.org